

Board of Directors Meeting
July 11th, 2019

Present: Kim Taylor - President
Nathan Burns – Vice President
Kevin Lessels – Ice Convenor/Scheduling Representative
Amanda Bongard – Website Coordinator
James Giroux – OMHA Representative
Kelly Giroux – Equipment Representative
Scott Turner – Treasurer
Cheryl Weir – Guest

Regrets: Cydele Marchant - Registrar
Claudia Tarasio – AAA Representative
Dawar Taylor – Fundraiser and Sponsorship
Brad Baker – Coach Development Representative
Shane Armstrong – CRHL Representative
Bill Chapman – Player Development Representative
Sean Seaborn – Head Trainer

Pre-meeting Presentation from [REDACTED] with Unsurpassed Custom Apparel.

Meeting Called to order at 7:45pm with introductions of present executive members.

Previous meeting minutes from June outstanding

First Order of Business: Schedule

- Atom AE presently with 1 hr/week and 1.5hrs/weekends – extra hour unapproved by the board
- Atom Rep unchanged. Discussed the potential of starting at 4:30pm vs 5pm with concerns voiced over parent reaction to this time slot.
- Kevin requested 1 week to work with the schedule.
- Ice going in on Sept. 14th, 2019 – Nathan to send an email blast to all Rep teams regarding available ice Sept. 14th – 20th and instruct them to touch base with [REDACTED] asap. Rickard unavailable during this time frame.
- Sept. 21st & 22nd, 2019 will be the LL evaluation skates. Amanda to post a 'Save the Date' notification for parents and coaches. Kim confirmed that dates are already blocked out
- Sept. 28th & 29th, 2019 will be utilized by the LL teams (not to be posted at this time)
- Coaches application deadline is July 31st, 2019. Once selected can inform of evaluation dates.
- James confirmed that Rep coaches require courses to be completed before the first game, preferably sooner in order to book tournaments. Confirmed Atom tournament requests, awaiting players with NRP outstanding.
- LL coaches to complete courses by roster deadline in December (specific date not confirmed at this time)

Second Order of Business: Website

- Amanda confirmed minutes to be redacted with Claudia
- New format for posting minutes on website vs. a file name as used previously
- End of August/Beginning of September to post teams
- Team wear link was updated by Roy's
- Amanda requested confirmation to add secured dates to website, such as the photo date – confirmed by Kim
- Kim to update the Timekeeper's page. Sufficient applicants at this point.

Third Order of Business: Rowan's Law

- To be uploaded to Hockey Canada rather than storing paper files for 7 years
- Form already loaded on website for parents to access, link already sent to Rep parents
- All parents will need to provide written signature, digital signature unavailable at this time, will be required to Print the form, Review and Sign, Scan and Upload it again.
- Nathan to send a reminder email for forms no later than July 30th vs original August date in order to approve rosters.

Fourth Order of Business: OMHA Tournaments

- James reiterated requests from coaches for tournaments, however unable to book until finalized rosters have been approved

Fifth Order of Business: Budget

- Deposit placed on the boards, if paid in full can pick up (in Woodbridge)
- CRHL owes NVMHA a bill as playoffs were not included.
- Shane and Nathan revised the ice bill from last year
- Scott informed board \$12, 513.72 has been spent on boards, 3 Atom Rep tournaments, 1 peewee tournament and forsport
- \$478 including NRPs leaving NVMHA
- \$20,530.10 for insurance based on estimated numbers, will be issued a refund after if numbers change

Sixth Order of Business: Shed to come down

- Kelly to secure and supervise 3 students in need of volunteer hours to complete the task

Seventh Order of Business: New Apparel Business

- Jerseys ½ price vs. current cost – supplemented vs. Embroidered.
- Start with Novice Rep as all players require 2 new sets (\$100 vs \$200), Atom AE and Midget also possibilities.
- Kelly to talk with ■■■ at Sommerville, price will likely be comparable to TSO.
- Preference to have one stop for purchasing vs. 1 for apparel, 1 for jerseys, etc.
- Cost for socks currently \$20-25 for Rep and less for LL (actual cost not stated)

Eighth Order of Business: Registration

- Kim informed the board of currently low registration numbers. Mites currently only 8 (max @ 30) – this ice does not go back to the CRHL. Initiation also low (specific number not discussed)

- Confirmed LL numbers are otherwise unchanged for teams/players

Ninth Order of Business: Arena Board

- Ice cost increased by 2% to \$196.35/hr
- 65 associations across southern Ontario compared (BB center and below) found that Newcastle has the second most expensive ice.
- Scott and Kim to attend next arena board meeting in August – already requested to be added to the agenda to discuss cost and ice allocation – Kevin requested to be informed of date and time to attend as well. Meetings generally held on the 2nd Tuesday of every month.
- NVMHA needs someone from our board to sit on the arena board and represent the interests of the league.
- Current arena floor 40 years old (10 years beyond recommended usage)

Tenth Order of Business: Refund Request

- Scott presented to the board a refund request for a Peewee LL player.
- New policy for refunds posted a minimum charge of 10% + \$13.44 (credit card fee) if after October 1st, old refund was \$25 administration free. Suggested to follow old refund policy as request is well in advance of Oct. 1st deadline, however unable to vote due to lack of board members present.

Eleventh Order of Business: Fraud Prevention

- Kim discussed concerns with recent OMHA fraud cases. NVMHA has implemented a new budget process for Rep teams.
- Scott confirmed each Rep team was given a letter to set up a team bank account which requires a double signature authority. These accounts will allow the acceptance of electronic transfers. All teams are also required to send their templates to Scott.

Twelfth Order of Business: Vice President Wrap Up

- Nathan to send Tournament and Exhibition spreadsheet to Amanda – James to approve.
- Police Checks and declarations for returning to go to Nathan
- Nathan to set up Rep Coaches and Managers meeting (likely in August)

Meeting Adjourned at 8:51pm
1st Nathan Burns 2nd Scott Turner

*Cheryl to send an email to all board members to confirm availability for next meeting: Aug. 1st vs Aug. 8th.